

# Bradley Square Mall Community Room

- Guests must schedule a time to use the Community Room with the Mall Office or Guest Services at least (2) weeks in advance.
- Contracts must be signed and payment made at least (1) one week in advance. Cashier's Check or Money Orders only. Guests are not guaranteed the rental of the room until the agreement has been signed and payment received. Once this has been done, no changes can be made.
- Payment is non-refundable. Only rescheduling of room will be allowed if cancelled.
- Setup time and cleanup time should be included in the rented period.
- Rental rate is \$20.00 per hour.
- Community room comes furnished with 8 tables and 32 chairs. Additional tables and chairs are available for rent \$5.00 per table and \$1.00 per chair.
- The community room can accommodate up to 75 people depending on configuration of tables and chairs.
- Customer are responsible for clean up.



**For more information call 423.472.5080.**

*\*Additional Rules and Regulations apply.  
Use of room subject to mall management approval.*

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